



Regional Business Systems Inc.

SOLUTIONS THROUGH SERVICE



**RECOMMENDED PROCEDURE FOR THE STORAGE OF EQUIPMENT
DURING A STORM/HURRICANE**

The hurricane season is upon us and in the event that our Island is under threat from a storm/hurricane, we recommend that all of your electronic equipment should be unplugged and stored in a safe location where it can be protected from water, wind or other damage. Any equipment on the ground should be moved to a higher location as flooding can also destroy the systems.

Equipment you have from Regional Business Systems may include Micros POS, Sharp Multi-Function Units (MFP's), Ideal Shredders, Epson Printers, Brother Fax Machines, Eaton UPS, HP computers, etc. but this should also apply to any systems from other vendors as well.

Please also ensure that a current backup of all databases is kept both onsite and offsite in case a full disaster recovery is required. If you need advice or assistance, please feel free to call us to discuss, as it is better to be proactive than reactive in a situation like this.

Once the all clear has been given, the equipment can be restored to the usual location and reconnected as long as the area is safe to do so.

Should you need any further details please do not hesitate to contact us @ 426-1510.

From the team at Regional Business Systems, Inc.